

## Preceptor Confirmation and Self-Reflection Form

### Instructions

ACEND defines a preceptor as a practitioner who serves as faculty for students/interns during supervised practice by overseeing practical experiences, providing one-on-one training, and modeling professional behaviors and values. Learning acquired while serving as a preceptor for dietetics students in an Accreditation Council for Education in Nutrition and Dietetics (ACEND) accredited dietetics program may be awarded CPEUs.

In order to receive CPEU credit:

- The precepting must have been completed during the current re-certification cycle.
- The preceptor must complete the **Verification and Self-Reflection Form** provided by the program director.

After completing the form below, the Aramark Internship Program Director will review and email the preceptor a CPE certificate for the hours completed. Preceptors must retained the certificate as documentation to be submitted to CDR, if audited.

A maximum of 3 CPEUs per year or a total of 15 CPEUs per 5-year reporting period can be awarded to RDNs or RDs, and NDTRs or DTRs for this activity.

## Preceptor Confirmation and Self-Reflection Form

**\* 1. Preceptor Information:**

Preceptor Name:

Academy Member  
Number:

Preceptor Site:

City and State:

Primary Email Address:

**\* 2. Please briefly describe what activities you engaged in to prepare for your role as a preceptor. Ex. Preceptor Internship Training, CDR Training, etc.**

**\* 3. How did serving as a preceptor impact your dietetics practice?**

**\* 4. What changes will you make in your future role as a preceptor as a result of this experience?**

**\* 5. Number of CPEUs to be Awarded:**

1 - 25 Contact Hours = 1 CPEU

26 - 50 Contact Hours = 2 CPEUs

51 and greater Contact Hours = 3 CPEUs

**\* 6. Preceptor's eSignature/Date:**

eSignature:

Date:

In response to your confirmation and self-reflection, a CPE certificate will be sent to you at your primary email address by the Aramark Internship Program Director. Thank you for being a preceptor to our interns and the time spent mentoring the future of our profession.